**Name of church or religious institution**

*US Address*

*Charity Registration number (EIN)*

**Receipt #:** 1234567 (Unique serial number)

**Date of donation:** MM/DD/YYYY (Enter date or year)

**Donated by:** (Enter first and last name)

**Type of donation:** (Cash, check, in-kind)

**Description of items:** (Enter a description of items. For checks write check number. Delete this section for cash)

**Declared Value:** (If donating in kind, enter an estimated value of the items in words). $: (Numbers)

(Name of Church) thanks you for your generous gift. Your support helps ensure we continue our mission work and community support.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of authorised signatory)

(Name of Church or religious institution)