



Dear

Thank you for your generous donation to **[Insert your Charity's Name]**. We are very grateful for your gift.

With kind regards,

[Insert name of signatory]

[Insert title of signatory]

Official Receipt for Income Tax Purposes

[Insert your charity's name]

[Insert your charity's address (all on one line)]

Charitable BN/Registration #:

Receipt No:

Issue Date:

Donation Amount	\$
Receipt Amount	\$
Benefit Received	\$
Received From	
Received On	

For information on all registered charities in Canada under the Income Tax Act please visit: Canada Revenue Agency canada.ca/charities-giving

[Insert image of signature]

Authorized Signature

[Insert name of signatory]

[Insert title of signatory]